

## Request Form Planned Absence

Date: \_\_\_\_\_

Name of child: \_\_\_\_\_

Year: \_\_\_\_\_

Class Teacher: \_\_\_\_\_

PE: \_\_\_\_\_

I request my child to be excused from lesson on the following dates:

\_\_\_\_\_

Reason:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

Parent/Guardian signature

### **To Be Filled Out By The School**

- The child must obtain and complete all missing materials
- Request approved
- Request denied

\_\_\_\_\_

Date, Signature

\_\_\_\_\_

School Stamp